



Otto-von-Guericke-Universität Magdeburg
faculty council of mechanical engineering – Universitätsplatz 2 – 39106 Magdeburg, Germany

Lending contract A2

Date:

Material loan

fields marked with * are mandatory

Personal details of the borrower

Name*	<input type="text"/>
Adress*	<input type="text"/>
Postcode/City*	<input type="text"/>
Country*	<input type="text"/>
Phone*	<input type="text"/>
Email*	<input type="text"/>

Proof of university affiliation to the OVGU has been shown: ☐

I hereby confirm the receipt of the listed equipment or materials (identified as borrowed item below) from the Student Council (identified as lender below).

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The borrowed item will be handed over against a deposit payment of € The deposit will be refunded upon return of the borrowed item and the deposit receipt - as long as the item is undamaged.

The borrower must return the borrowed item by no later than (A lending period is, without an attached written confirmation from the spokesperson for management, capped at a week (meaning the return must happen at last next week same day of the week). If exceeded subsequent noted date will be disregarded and replaced with the precedingly mentioned maximum.)

Date:

Time:

A delaying of the return time must be applied for and confirmed by the spokesperson for management (farafmb@ovgu.de) before its expiration (an occurred confirmation will be attached to this form by the management department).

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Tel.: (0391) 67 51299 – Email: farafmb@ovgu.de – web: farafmb.de

IBAN: DE74 8105 3272 0030 0092 37 – Stadtparkasse Magdeburg

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If the borrowed item is returned late, the lender is entitled, to request the borrower to pay a fee of **up to 10%** of the deposit per day entered into.

The borrower is obliged to handle the item with care. The borrowed item must be returned in a clean and undamaged condition. Any damage or defects at the time of the handover will be recorded in the handover protocol below. Should the item not be clean on return, is the lender entitled to request a cleansing fee of **at least 25€** plus any costs which may arise.

The borrower is liable for intentional or negligent damage or defects in the borrowed item. This applies in particular to damage caused by incorrect operation. In the event of culpably caused damage or defects, the lender is entitled to withhold the deposit in whole or in part – any additional legal claims of the lender remain unaffected.

The borrower is not permitted to hand over the borrowed item to third parties without the lender's permission.

The borrower must bear any costs incurred due to the transport of the borrowed item - including the transport risk.

Handover protocol

Damage or defects when handed over to the borrower

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The Lender has to be (according to § 181 BGB) a different person from the Borrower.

Handover by:

Handover to:

Lender

Borrower

Detected damage or defects on return

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Return date and time:

Deducted deposit:

The Lender has to be (according to § 181 BGB) a different person from the Borrower.

Return to:

Returned by:

Lender

Borrower